

## **JOB ANNOUNCEMENT BILINGUAL CHILDRENS' ATTORNEY**

The Tahirih Justice Center (Tahirih) is a growing national non-profit organization that supports the courage of immigrant women and girls who refuse to be victims of violence by providing holistic legal services and advocacy in courts, Congress, and communities. Through pro bono holistic legal services, community outreach and education and nonpartisan public policy advocacy, Tahirih protects women and girls seeking protection from gender-based human rights abuses such as domestic violence, sexual assault, human trafficking, female genital mutilation, honor crimes, and forced marriage. Tahirih is a Bahá'í-inspired organization and works to create a world where women and girls can live in safety and with dignity. Winner of the 2010 Meyer Exponent Award which recognizes outstanding nonprofit executive directors and the 2007 Washington Post Award for Excellence in Nonprofit Management, Tahirih has a staff of 46 with offices in Falls Church, VA; Houston, TX; and Baltimore, MD.

**Position Summary:** Tahirih is seeking to hire a Children's Attorney for its Houston office. This Attorney must be licensed to practice law in Texas and fluent in Spanish. will be hired as a 3 year full-time contract employee. Working with attorneys from Tahirih's Pro Bono Attorney Network s/he will represent unaccompanied children seeking lifesaving protections under US law.

### **Primary responsibilities will include:**

#### Immigration and Family Law Program Support to serve Unaccompanied Children

- Directly represent immigrant children and their sponsors in family courts, juvenile law courts, state courts and immigration courts
- Create legal manuals and materials to foster pro bono representation of unaccompanied children
- Provide trainings to pro bono attorneys, judges, and other stakeholders
- Mentor and support Tahirih's pro bono attorneys representing unaccompanied children and their sponsors
- Supervise Legal Advocate and interns
- Supervise group presentations at the Immigration Court
- Attend coalition meetings
- Provide technical assistance and support to attorneys working with unaccompanied children in the greater Houston area
- Work alongside Tahirih's staff to ensure children's non-legal needs are met

#### Other Tasks

- Provide client stories, articles and updates for Tahirih publications and media
- Contribute to the development of grant proposals and reports
- Generally promote Tahirih and its work

### **The ideal candidate will have the following qualifications:**

- 3 Years of experience in family law

- Familiarity with practicing law in Harris County family courts
- Detail-oriented, with superior problem-solving, decision-making, organizational, and time-management skills
- Excellent English writing, research, and communication skills
- Experience working with immigrant communities
- Informed interest in international children's rights
- Self-motivated, enthusiastic, and flexible
- Candidate will be asked to make a three year commitment to this position

**Annual salary and benefits:** Annual salary is competitive and dependent on experience. This position will be hired as a 3 year contract full-time employee. Generous benefits including: 15 days of paid accrued vacation during the first year (20 days of vacation after the first year), additional week of vacation between Christmas and New Year's, flex-spending account, sick and parental leave, fully-paid health and dental insurance coverage, 403(b) plan, in-house training programs, staff enrichment retreats and other professional development opportunities.

**Submissions:** Please email a cover letter, resume, and a list of three references to:

Human Resources Department  
Tahirih Justice Center  
1717 St. James Place, Ste. 450  
Houston, Texas 77056  
[recruiting@tahirih.org](mailto:recruiting@tahirih.org)

Please note: Candidates applying must have work authorization in the United States.

*The Tahirih Justice Center is an equal opportunity employer which does not discriminate on the basis of race, national origin, religion, age, color, sex, sexual orientation, disability or veteran's status, or any other characteristic protected by local, state or federal laws, rules or regulations. Tahirih's policy applies to all terms and conditions of employment. Men are particularly encouraged to apply.*