



Institute for Justice & Democracy in Haiti Summer 2021 Internship

Position Title: Intern
Start Date: June 2021
Location: Remote
Reports to: IJDH Operations Manager

About Us

The Institute for Justice & Democracy in Haiti (IJDH) is a U.S.-based human rights non-profit organization that has successfully helped enforce recognition and accountability to human rights in Haiti since 2004. In partnership with its Haiti-based sister organization *Bureau des Avocats Internationaux* (BAI), IJDH advocates, litigates, builds constituencies, and nurtures networks to create systemic pathways to justice for marginalized communities.

Position Overview

IJDH is seeking for remote interns to join our team. The position is ideal for an undergraduate or graduate student interested in human rights and global development. Interns and volunteers at IJDH are unpaid, but IJDH is willing to work with student applicants looking to obtain school credit. Strong preference for interns that can start late-May/early-June and commit to at least 15-20 hours per week.

Responsibilities

Interns will work with and be supervised by the IJDH Operations Manager on the following:

- Support the research, drafting, and production of advocacy and briefing materials on global human rights topics, with a focus on Haiti, including institutional actor and aid accountability, women's rights, legal empowerment, and access to justice;
- Conduct research and analysis, and draft content on latest developments regarding Haiti human rights issues for public advocacy and outreach;
- Support the Operations Manager on tasks that may include updating the IJDH website, preparing article summaries, creating content for social media and the website, and writing and updating informational and promotional materials;
- Support translation and proofreading, if applicable;
- Other duties as assigned.

Qualifications

- Exceptional verbal and written communication skills, including ability to synthesize and both clearly and concisely communicate information;
- Excellent attention to detail, ability to multitask, track and prioritize tasks;



- Highly motivated, dependable self-starter, able to be productive while working independently or collaborating as part of a remote team;
- A strategic thinker with strong analytical ability and research skills;
- Resourceful problem solver, eager to learn, with a genuine interest in human rights, global development, advocacy;
- Strong verbal and written skills in French and knowledge of Haitian Creole a plus; and
- Available to work at minimum 15 hours per week.

Funding

This is an unpaid internship. Arrangements for academic credit can be explored.

Application Procedure

Students interested in the position of Summer Intern should submit a cover letter and resume. Applications should be submitted to the following [online portal](#). Applications will be reviewed on a rolling basis until places are filled, so applicants are strongly encouraged to submit applications early on. For questions, please contact [hiring@ijdh.org](mailto: hiring@ijdh.org)